

**Town of Albany, New Hampshire
Planning Board Meeting Minutes
Monday May 8, 2017 7:00pm**

Next work session- Monday, May 22, 2017 7:00pm

These minutes were prepared by the recording secretary as a reasonable summary of the essential content of the meeting, not as a transcription.

Present- Tara Taylor-Chair, Adrian Simons-Vice Chair, Rick Hiland-Select Board Rep, Peter Carboni and Morris West-Alternate

Excused-Leah Valladares

This meeting was called to order at 7:08pm by Chair Tara Taylor.

Introductions of new Planning Board Secretary Chelsea Tripp.

Chair Tara Taylor appointed Alternate Morris West to full member for the meeting.

Approval of Minutes

A motion was made by Chair Tara Taylor, seconded by Morris West to approve minutes of April 24, 2017 regular meeting. Motion passed 5-0.

Selectmen's Report

- Conway Village Fire Chief Solomon attended last Selectmen's meeting to start negotiations of the 2018 contract with Commissioner Mike DiGregorio. Looking for a 3 year contract instead of the usual 1 year contract.
- The Commissioner would like to participate in the next meeting with the US Forest Service to discuss who is financially responsible for fires, rescue and medical which occur in the National Forest.
- Tom Wagner is looking into Federal grants/funding to improve Passaconaway Road which is an access road to the National Forest.
- The owner of the sign located just south of Perma-pave Industries was contacted about the sign with its light on Route 16, they will turn the light off until they can redirect it or install a shade on it.

Discussion of Correspondence- None

New Business- Five applicants for the Secretary Position were interviewed, Chelsea Tripp is now the new Planning Board Secretary. One applicant, Sean Wadsworth is interested in joining the board.

A motion was made by Adrian Simons, seconded by Tara Taylor to recommend Sean Wadsworth as an Alternate to the Planning Board. Motion passed 5-0

Old business- Reminder of the NH Municipal Association workshop Wednesday May 10th at the North Conway Water Precinct.

Definitions and Ordinances discussed- Keep file on word document, update as needed

- Dwelling, Structure, Mobile Home, Setback, Road line, Agriculture and Farming, Exception, Special Exception, Manufactured housing (Tiny Houses on wheels)
- Differences between Residential Zone, Commercial Zone, Light industrial Zone discussed-Adrian Simons will take the lead on explanation of these.
- Rick Hiland suggests assigning each member a definition to work on and bringing it to the board meetings for further discussion

Public Comment- None

Adjournment

*A motion was made by Adrian Simons, seconded by Peter Carboni to adjourn the meeting at 9:00pm.
Motion to adjourn passed unanimously (5-0)*

Respectfully Submitted,

Chelsea Tripp

Secretary