

Minutes must be kept of all public meetings and must be available to the public upon request not more than five business days after the public meeting. A business day means the hours of 8 am to 5 pm on Monday through Friday, excluding national and state holidays. The minimum content of meeting minutes includes: (1) names of members present; (2) other people participating (it is not necessary to list everyone present, however); (3) a brief summary of subject matter discussed; and (4) any final decisions reached or action taken. There is no legal requirement to accept or approve the minutes. Even if minutes have not yet been approved, they still must be made available not more than five business days after the public meeting. When the five business day deadline is reached before the minutes are approved, they can be made available to the public with a notation that they are a draft version.

Taken from “*Knowing the Territory*,” a publication from the New Hampshire Municipal Association.

**Selectmen’s Meeting
Minutes
Wonalancet, NH
September 20, 2017**

Call to Order: At 5:07 p.m., Chairman Hiland called the Selectmen’s meeting to order.

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris

Town Administrator: Kathy Golding

Public: Tamworth Selectman Steve Gray, Stan and Dorothy Solomon, Steve Knox, Doug McVicar, Nathan and Barbara Sidley and Janet Cooke.

New Business:

- **Approval of the September 13 minutes:** Selectman Ferris made a motion to approve the September 13 minutes as submitted, Selectperson Ryan seconded the motion and all were in favor.
- **Approval of consent file:** Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor.

Signed checks	\$3,921.17
Approved one building permit	Map 9 Lot 36
Approved one pistol permit	
Reviewed NHDES septic approval	Map 6 Lot 49

Town Administrator’s Report:

Eversource has been contacted to remove a branch that is laying on power lines on the south driveway beside the chapel.

The Town Clerk/Tax Collector's office will be closed on Tuesday, October 10 as the NH Division of Motor Vehicles upgrades their software.

The NH Department of Environmental Services, Drinking Water and Groundwater Bureau was contacted regarding the Moulton property. They will look into the water systems on the property. They also gave the Town Administrator contact information for the NH Department of Environmental Services, Subsurface Division regarding sewerage on the property.

Peter Munro visited the office to make an update on the cleanup of his property. Peter said 95% of the debris has been cleaned up. A harvester has walked the property and the roads have been worked on. He invited the Selectmen to visit the property and left his contact information with the Town Administrator.

New Business:

Tamworth Selectman, Steve Gray, thanked the Board of Selectmen for coming to Wonalancet. He is glad to have a good neighbor in Albany. Chairman Hiland told Steve he would like to get a few local towns together and talk. It could bring attention to issues that we all deal with.

Doug McVicar and Nathan Sidley discussed the overflow of parking at a National Forest trailhead in Wonalancet. Once the parking lot is full, people are parking on the road. Speed is also an issue in Wonalancet. Barbara Sidley is concerned for her family members and animals. Chairman Hiland said speed limit and no parking signs could be placed so that a Sheriff's Deputy could enforce them by handing out fines. Nathan thought that could create ill feelings with visitors with whom they are pleased to have visit. There has been discussion with the Forest Service, the Outdoor Club and a property owner to enlarge the parking lot but there has been no action taken. The Selectmen agreed they would like the people of Wonalancet to approach the Selectmen with an agreeable solution; the Selectmen will get the approval of Tamworth and Sandwich as a show of good faith; and follow through with the wishes of the people of Wonalancet. The solution could be temporary so, if it doesn't work, it can be removed.

Old Business:

- Albany Selectmen business roundtable – no action taken.
- State Bridge Aid – waiting on NHDOT estimate.
- Semi-annual billing – no action taken.
- Fiscal year budgeting – no action taken.
- Generator purchase/grant – Chairman Hiland met with Field Electric on Tuesday, today he met with DW Electric and tomorrow he will meet with the Generator Connection to receive quotes for a generator for the town hall.
- Planning Board appointees – 2 Board openings and secretary.

- Discuss the establishment of a Heritage Commission – no action taken.
- North Country Council update of Regional Transportation Improvement Program and Ten Year Plan for Fiscal Years 2019-2028 and removal of rumble strips from plan – attended GACIT meeting-see below.
- Dedication of the Annual Town Report – no action taken.
- Mountain Meadow Riders Snowmobile Club is looking for permission from the Town to utilize that part of Passaconaway Road – no action taken.
- Town report checklist – no action taken.
- Cemetery records returned to town hall – no action taken.
- Discuss Fire & Rescue Contract – the CVFD Commissioners are amenable to the amended draft contract from the Albany Selectmen. They would like to add an escape clause. Chairman Hiland will have Town Counsel review the clause and RSA 53 as recommended by PRIMEX.

Other Old Business: follow-ups

- Steeple people – scheduled for September 22.
- One Wheel Drive – Chairman Hiland noted their cleanup is active.
- Route 16 Moulton property/campground – Certified letter sent - junk cars, trucks and campers clean-up— referred to NHDES groundwater and subsurface divisions.
- Bald Hill Road Munro-update is part of the Town Administrator’s report.
- Bridge St. update – no action taken.

Other Business (and Board reports):

Planning Board – Rick- the Planning Board received an inquiry for a lot merger. Chairman Hiland updated the Planning Board’s form according to the new law. He will discuss it at the next Planning Board meeting.

Conservation Commission – Cathy- nothing to report.

School Board – Joe- there was a joint board meeting where the special education director put on a PowerPoint presentation on special education students. It was very interesting.

Other: Chairman Hiland and Road Agent, Curtis Coleman, met with Alton Burnell, neighbor to town hall. All agreed the water runoff from the town hall parking lot was washing away Alton’s driveway. Curtis is going to divert the water before it gets to Alton’s driveway. Alton agreed to allow the work on his property to be done.

Chairman Hiland and Selectperson Ryan attended the GACIT public hearing in Conway last night. It was a public hearing on the 2019 – 2028 NHDOT 10 year plan. Albany’s project #29597 has been pushed back again to 2020 thru 2024 for widening NH Route 16 through Albany. Since timing of all the projects on the 10 year plan depends on available funding from the NH Legislature and the Federal Budget along with current road & safety considerations which change annually it

seems, Albany's projects continues to get pushed forward. Albany resident, Howard Hatch, expressed some serious safety concerns on Route 16 in Albany at the public hearing listing several. Executive Councilor Joe Kenny suggested and has arranged a drive around on the Albany portion of Route 16 with the NH DOT Engineers, Selectman Hiland and Howard Hatch to look at, identify and see what can be done in the immediate future to improve some of the obvious safety issues like intersections at Rt 113, intersections at Nickerson Road & Drake Hill Roads, turning into Town Hall, etc. with a follow-up meeting with Selectmen being arranged by NH Rep. McConkey.

The Conway / Conway Village project #40018 (2019-2020) in the 10 year plan on the other hand which is to reconstruct NH Route 16 going through Conway Village from Olympic Lane east .6 miles to Village Lane which is to start construction in 2019-2020. Conway / Conway Village also has a project #40638 (2022-2025) to deal with the improvements to NH Route 16 at the two intersections of Rt16/153 and Rt16/113. Whereas Albany residents directly and indirectly benefit from the roads in and through Conway Village, Chairman Hiland thought it would be a fine gesture of good faith to write a letter to NHDOT and The Executive Council in support of Conway/Conway Village to move their latter project #40638 back on the list with their first project #40018 so they tie up the roads in Conway Village once & be done with it or offer to exchange Albany's project #29597 dates with Conway's. Selectman Ferris and Selectperson Ryan support the idea of exchanging the Albany project with Conway's and writing a letter of support. Steve Knox noted the intersections in Conway Village are a nightmare and expressed support for this gesture. Chairman Hiland will draft a letter.

Correspondence: None

Public Comment: Nathan Sidley thanked the Selectmen for being a Selectman. He feels fortunate to be associated with them, fortunate to have them spend this kind of time and to do it as conscientiously as they do.

Secondly, Nathan thanked the Board for coming to Wonalancet.

Thirdly, Nathan thanked the Board for spending as much time as they did discussing the parking and speeding problem. He felt it was conscientious and with sincerity. He is grateful.

Chairman Hiland noted that Albany is the seventh largest land mass town in New Hampshire but 88% is owned by National Forest and there are only 730 full time residents. It is a shame to be so spread apart. Chairman Hiland feels strongly that communication is key to creating solutions to problems.

RH____
CR____
JF____

Steve Knox read an article that the Department of Interior may get authorization to sell federal land and if this happens there is potential that it could be sold to developers. Albany should keep a close eye on this rule.

Next Meeting: September 27 at 5 PM

Adjournment: At 6:30 p.m., Selectman Ferris made a motion to adjourn, Selectperson Ryan seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Golding
Town Administrator