



**Town of Albany, NH
Planning Board Monthly Meeting
Monday August 13, 2018**

Meeting called to order at 7:02 pm by Chairman Tara Taylor

Present: Chairman Tara Taylor, Vice Chairman Adrian Simons, Rick Hiland, and Alternate Morris West.

Excused: PB Secretary Sara Verney, Sean Wadsworth, and Peter Carboni.

Chairperson Taylor appointed Alternate Morris West to be a voting member for this meeting.

Rick Hiland made a motion to table the July minutes to the September meeting. Adrian Simons seconded the motion. All were in favor. (4-0)

APPOINTMENTS: Preliminary Consultation with Ray Desmaris regarding Map 6 Lots 67 & 68, representing land owner Dr. Ricard Townsend. Mr. Desmaris was informed that this consultation is for information & questions and is not binding.

Lot 68 – 6.6 acres w/ building Lot 67 – 4.3 acres w/ residence

Discussion consisted of the many options to complete an additional residence on the property Lot 67. A minor subdivision may be necessary in order to accomplish.

Selectman's Report: NONE

Old Business:

The Planning Board continued their discussions on Subdivision Regulations and the forms to include updating the schedule of fees, review forms, subdivision applications, and subdivision check lists, etc.

Adrian Simons made a motion to increase the Voluntary Merger fee from \$15 to \$100 and Subdivision Fee from \$100 to \$200 and to schedule a Public Hearing at our September 10th meeting for this purpose, second by Morris West. All in favor (4-0).

The Planning Board agreed by consensus to schedule an alternate date for the Planning Board monthly meetings (2nd Monday each month) in order to make a quorum for conducting business. The Chairperson requested that everyone needs to contact her in enough time (by Thursday of the previous week) to post a 24 hour notice to reschedule the meeting to the 2nd Tuesday. Notice would have to be posted on Friday of the week before.

New Business: General discussion by members of the Board.

Chairperson Tara Taylor said she will talk to the Secretary, Sara Verney, about her absences from her duties and meeting attendance.

Adrian Simons made a motion to adjourn the meeting, Morris seconded the motion and the meeting adjourned at 8:45 pm. (4-0)

Next meeting to be held on September 10th 2018 at 7pm

Respectfully submitted,

Rick Hiland – Acting Secretary