

Albany Selectmen’s Meeting

Minutes

Albany, New Hampshire

October 24, 2018



Call to Order: At 5:07 p.m., Chairman Hiland called the Selectmen’s meeting to order.

Pledge of Allegiance: Chairman Hiland led everyone present in the Pledge.

Attendance:

Selectmen present: Rick Hiland, Cathy Ryan and Joe Ferris
 Town Administrator: Kathy Golding – excused – attending Conference.
 Public: Dorothy Solomon
 Attendees: None

New Business:

- **Approval of the October 10 minutes:** *Selectman Ferris made a motion to approve the October 10 minutes as submitted, Selectperson Ryan seconded the motion, no discussion, errors or omissions and all were in favor. (3 -0)*
- **Approval of the October 17 minutes:** *Selectman Ferris made a motion to approve the October 17 minutes as submitted, Selectperson Ryan seconded the motion, no discussion, errors or omissions and all were in favor. (2 -0-1)*
- **Approval of consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor.(3-0)*

Signed payroll checks and vouchers	\$4,130.39
Approved accounts payable invoices	\$74,025.36 (Asphalt & Paving)
Reviewed & sign previously approved accounts payable & issued checks	\$48,965.13 (CVFD & Paving)
Approve one building permit	Map 7 Lot 72
Review & approve two timber intents	Map 13 Lot 3 Map 13 Lot 4
Approve request for leave	Town Administrator
Review letter to Bank	RE: Albany Camping Ordinance

Town Administrators Report: (Reported/read by Chairman Hiland)

- Kathy spoke with a representative from Northern Community Investment (Bank that now owns One Wheel Drive). The representative informed Kathy that the cleanup of the property is in process and the prior owners (now tenants) have until March of 2019 to vacate the property. Kathy informed the representative of Albany's Camping Ordinance and a letter would be mailed formally notifying the Bank of the ordinance.
- The generator has been wired to the Town Hall as of yesterday. They had to shut the power down to the Town Hall for almost 4 hours to complete. White Mountain Oil & Propane will be here to install their tank and hookup the propane within the next 2 weeks.
- An email was sent to Ray Desmarais for either a quote on paint for the trim around Town Hall or a recommendation to someone who would be able to submit a quote. Ray stopped by and let Kathy know that he will check it out and submit a quote for the work.
- Kathy has not heard back from Tom Quigley (ClaimLinx) regarding the requested estimate for health insurance yet. Kathy will follow-up with him on Friday.
- Kathy received the approved tax rate on Friday of last week. Then received a phone call from Conway Village Fire District on Monday informing her that Almost There Restaurant had not been added to the CVFD's assessment. Kathy called NH DRA. They suggested that Albany's Assessor reach out to NH DRA Assessing Supervisor to check on what to do about this issue. The response was to revise the assessing report and resubmit it to NH DRA. NH DRA will retract the tax rate from last week, recalculate it and reapprove it. Kathy spoke with the NH DRA Supervisor and the rate should be reapproved and finalized by tomorrow (Thursday or Friday). The Selectmen can sign the Tax Warrant on Friday. (already voted/approved at last week's meeting to sign this document out of session to expedite the tax billing/collection process).
- Eric, from Cersosimo Logging called He cannot make the meeting tonight but is willing to meet with the Road Agent and/or the Selectmen on the Passaconaway Road to view/discuss the damage. He noted that Cersosimo Logging was required to post a bond for the road as a stipulation to the agreement between Cersosimo and Albany. Their position is that they did not damage the road. They have video of before and after the logging operation along with pictures. There have been other logging operations on Passaconaway Road during this same time period. These other logging companies have been questioned and answered that they were not required to post any bonds for their operations. Cersosimo also has pictures of a dump truck falling through the road and was not one of theirs. The owners of the dump truck were also questioned about posting a bond and the answer was no. The position of Cersosimo is they need proof that they were the ones who did the damage to Passaconaway Road. Eric can be reached at 355-6980.

Chairman Hiland noted that he had requested information from Kathy on the timber intents during that time frame. One in 2014 for Map 9 Lot 29, and two in 2015 for Map 9 Lot 11 & Map 14 Lot 1. These were all from a previous Select Board. After discussion it was determined to consider a Selectman's Ordinance going forward requiring all property owners and

loggers to appear before the Select Board to discuss use and possible road damage to Albany's roads. Selectman Ferris offered to write up an ordinance for discussion at the next meeting. Also to place this item under "Old Business" for future meetings. We need to meet with Eric from Cersosimo Logging in the very near future to move this discussion along.

APPOINTMENTS: None

Old Business:

- Emergency Management/Operations Plan – November 20 and November 27 at 5 pm.
- Town Hall – building & parking lot maintenance – in process of getting additional quotes for repair & paint of Town Hall trim.
- State Bridge Aid – application filed and received by NHDOT – waiting for NH DOT.
- Generator purchase/grant – Generator is installed and Town hall has been wired, waiting on White Mt. Oil & Propane to install propane tank and connection to generator.
- QuickBooks Pro transformation – in process – good progress is being made with the help of Chuck Merrow.
- Chapel Committee/Historical Society – waiting on estimates for repairs.
- Security/Fire system upgrade and evaluation – scope of work to be drafted – in process.
- Transportation Alternatives Program (TAP) – submitted – waiting
 Chairman Hiland reported that he and Steve Knox had attended a NCC TAC meeting on Monday where the TAP funding/scoring was being reported on. Albany's application/project was scored 6th out of 6 scored (a total of 8 municipalities from the NCC region applied for funding) and was being forwarded to the NH DOT to be considered as a qualified project. NCC scoring only counts 6% toward further approval process and scoring. All 6 were scored very close and out of a possible score of 10, Berlin (8.97), Northumberland (8.79), Conway (8.55), Franconia (8.46), Whitefield (8.37), and Albany (8.03).
- Federal Land Access Program (FLAP) – submitted - waiting.
- Business Roundtable meeting – TBD (November or December meeting) – no action taken
- Records Retention Committee meeting– TBD (October 30 (next Tuesday)at 5PM)
- Road Standards update – in process
- Winter road maintenance policy – in process.
- Cable TV contract (2021) – waiting for copy of contract – Broad Band? - no action taken.
- Cersosimo Lumber – see Town Administrator's report above.
- North Country Council Annual Meeting- October 17-Steve Knox will attend as Albany's representative. In process.
- Treasurer's office – no action taken – waiting on meeting with Computer Port regarding the capacity & location of the network inside Town Hall.
- Claim Lynx – waiting on a preliminary estimate to evaluate possible change.
- NH Surplus – White Farm – used furniture for office and conference room. Chairman Hiland will keep an eye out for needed items when in Concord.
- North Country Council – volunteer needed to fill Albany's Commissioner Position.
- New Hampshire Municipal Association Annual Conference – Chairman Hiland will be attending on Wednesday, November 14th only.

Other Old Business: follow-ups

- Route 16 Moulton property/campground – Certified letter sent by Town Counsel - junk cars, trucks and campers clean-up— in process
- Route 16 – 2219 NH Route 16 – fire cleanup update – a Certified letter has be sent to the new owner/Bank with a 60 day deadline for the clean-up. Another Certified letter was sent regarding Camping Ordinance and camper on property. See Town Administrator’s Report above.

Other Business (and Board reports):

Planning Board – Rick- nothing to report – nest meeting November 12th at 7PM.

ESAA – Rick – new revised ESAA ByLaws were approved by the BOD (12 – 2) at a Special BOD Meeting on October 15th. A Special Meeting of the General Members (all Selectmen & Town Managers from the region towns listed in current Bylaws) will be held on November 5th at 6PM at the Fryeburg American Legion Hall on Bradley St. followed by the ESAA Annual Meeting immediately after. Chairman Hiland asked that our Select Board attend the Special Meeting of the General Members to support the new ByLaws and effort being made to make the ESAA a strong viable organization.

Conservation Commission – Cathy – nothing to report.

School Board – Joe – next meeting on November 13th at 5:30PM. Also two people have expressed interest in filling the vacant position on the Albany School Board.

Other: None.

Correspondence:

Letter of concern was received from residents of Hales Estates regarding property (sand pit) usage on High Street in Albany belonging to the WMNF which is being used as a shooting range among other things. There was concern expressed about the use of Tannerite, a legal substance that explodes when hit with a rifle bullet creating extremely loud explosion type noise, contamination of the environment, the junk that shooters leave behind, and the general danger to people using the surrounding the WMNF.

Public Comment: None

Next Meeting: November 7th at 5 PM

Adjournment:

At 6:04 PM, Chairman Hiland made a motion to adjourn, Selectman Ferris seconded the motion and all were in favor. (3 – 0)

Please Note:

“Minutes must be kept of all public meetings and must be available to the public upon request not more than five business days after the public meeting. A business day means the hours of 8 am to 5 pm on Monday through Friday, excluding national and state holidays. The minimum content of meeting minutes includes: (1) names of members present; (2) other people participating (it is not necessary to list everyone present, however); (3) a brief summary of subject matter discussed; and (4) any final decisions reached or action taken. There is no legal requirement to accept or approve the minutes. Even if minutes have not yet been approved, they still must be made available not more than five business days after the public meeting. When the five business day deadline is reached before the minutes are approved, they can be made available to the public with a notation that they are a draft version.”

Taken from “*Knowing the Territory*,” a publication from the New Hampshire Municipal Association.

Respectfully Submitted,

Rick Hiland
Acting Secretary