Meeting called to order at 7:04 pm by Chair Tara Taylor

Present: Chair Tara Taylor, Vice Chair Adrian Simons, Rick Hiland, Sean Wadsworth, Alternate Morris West

Excused: Peter Carboni

Tara Taylor appointed alternate Morris West as a full voting member for this meeting

*Rick Hiland made a motion to approve the Oct 8th 2018 minutes. Tara Taylor seconded the motion. The October 8th 2018 minutes passed 4-0-1. Morris West abstained due to not being present at the Oct 8th 2018 meeting.*

Tara Taylor notified the board members of the Ossipee Watershed Drinking Water Protection Workshop hosted by the Green Mountain Conservation Group. Wednesday, Nov 28th 5:30 – 7 pm at the Blue Heron House at 236 Huntress Bridge Rd.

Tara Taylor opened discussion of possible modifications to the form for Voluntary Parcel/Lot Merger.

Tara Taylor opened discussion about the Disposition and Retention Schedule. Referencing Chapter 33-A:3 Disposition of Municipal Records. Sean Wadsworth will create a filing system for APB records that will be archived annually.

Selectman’s Report: None

Old Business:

Driveway regulations. Most recent known revision is from January 12th 2011, submitted by Adrian Simons. This version will be copied from paper to digital and updated to APB computer and to Town of Albany website

Subdivision Regulations review continued.

New Business: None

*Adrian Simons made a motion to adjourn. Rick Hiland seconded the motion. All were in favor 5-0. The meeting adjourned at 9:05 pm.*

Next meeting to be held on December 10th 2018 at 7 pm

Respectfully submitted,

Sean Wadsworth – Secretary