



Albany Selectmen’s Meeting Minutes

Albany, New Hampshire January 16, 2019

Call to Order: At 5:08 p.m., Chairman Hiland called the Selectmen’s meeting to order.

Pledge of Allegiance:

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris
 Town Administrator: Kathy Golding
 Public: Dorothy Solomon

New Business:

- **Approval of the January 2 and January 9 minutes:** *Selectman Ferris made a motion to approve the January 2 minutes as submitted, Chairman Hiland seconded the motion and all were in favor (3-0-0). Chairman Hiland made a motion to approve the January 9 minutes as submitted, Selectman Ferris seconded the motion. Chairman Hiland and Selectman Ferris were in favor, Selectperson Ryan abstained (2-0-1).*
- **Approval of consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

Signed payroll checks and vouchers	\$1,067.50
Approved accounts payable invoices	\$441.33
Reviewed & signed previously approved accounts payable & issued checks	\$11,325.52
Approved one building permit	Map 9 Lot 152

Town Administrator Report:

Eric from Cersosimo Lumber called to say he won’t be able to meet with the Selectmen until spring, but he is willing to speak with any of the Selectmen on the phone.

Josh from HEB Engineers e-mailed in response to questions from Lewis Grimm, Eastern Federal Lands. The reply was forwarded to Lewis. There has been no response from Lewis yet.

The Town Administrator has mailed and submitted employee W-2's, 1099's, a W-3 and a 1096 forms. The December bank statement has been reconciled and there are just a few more 2018 expenses to be paid before closing the 2018 books. She has drafted a preliminary budget for the Selectmen to review. The Board reviewed the budget and discussed options to add.

APPOINTMENTS: None

Old Business:

- Emergency Management/Operations Plan – January 22 at 5:30 pm & January 28 at 6 pm.
- Town Hall – building & parking lot maintenance – waiting for additional quotes
- State Bridge Aid – application filed and received by NHDOT – waiting
- QuickBooks Pro transformation – in process
- Chapel Committee/Historical Society – meeting on Saturday after Historical Society meeting.
- Security/Fire system upgrade and evaluation – waiting for additional quote
- Transportation Alternatives Program (TAP) – submitted - waiting
- Federal Land Access Program (FLAP) – submitted - waiting
- Business Roundtable meeting – TBD –
- Records Retention Committee meeting– January 17 at 10 am
- Road Standards update – in process
- Winter road maintenance policy – in process.
- Cable TV contract (2021) – waiting for copy of proposed contract -
- Cersosimo Lumber – see above – Town Administrator's report.
- Treasurer's office – waiting for computer quotes from ComputerPort
- Claim Linx – meeting with NH Schoolcare and Healthtrust on January 23
- NH State Surplus – in process
- North Country Council – need volunteer to serve as Albany Commissioner
- Postal rate increase – order pre-stamped envelopes
- Broadband meeting – meeting in February
- Town Report Dedication – in process.
- Selectmen's warrant articles – no action taken.
- Historical Society meeting – Saturday January 19

Other Old Business: follow-ups

- Route 16 Moulton property/campground – proceed with lawsuit

- Route 16 – 2219 NH Route 16 – fire cleanup update – Chairman Hiland met with Bob Chapman from Chapman Scrap metal and demolition. He is in charge of the cleanup. Bob will discuss his options with the owner of the property and set up a meeting with Selectmen afterward.

Other Business (and Board reports):

Planning Board – Rick- the public hearing for the lighting ordinance was held. There was no public comment. The lighting ordinance will move forward and be placed on the 2019 warrant for approval. There will be a meeting on January 28 to discuss the 2019 budget and approve the CIP committee's recommendations.

ESAA – Rick – there were 12 letters of interest submitted to be appointed to the Board of Directors. The nominating committee will meet Thursday, January 24.

Conservation Commission – Cathy – a meeting for the month of January has not been set yet.

School Board – Joe – there will be a meeting tonight to discuss a proposed warrant article to support the Albany School Options Committee.

Other: Chairman Hiland noted a few webinars that are available.

Correspondence: None

Public Comment: None

Next Meeting: January 23 at 5 PM

NonPublic Session RSA 91-A:3 II (a) & (c): & NonPublic Session RSA 91-A:3 II (i):

At 5:56 p.m., *Selectman Ferris made a motion to move into nonpublic session citing RSA 91-A:3 II (a) & (c) in order to perform the Town Administrator's annual review, and RSA 91-A:3 II (i) in order to review Town Counsel recommendations. Selectperson Ryan seconded the motion and all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye.*

At 6:30 p.m., *Selectperson Ryan motioned to move into public session, seconded by Chairman Hiland, all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye.*

At 6:31 p.m. it was determined that the minutes of both sessions shall not be publicly disclosed. *Chairman Hiland motioned to seal the minutes, to not*

RH____
CR____
JF____

publicly disclose the minutes because it is determined that divulgence of the information will likely affect adversely the reputation of any person other than a member of the Board. Selectperson Ryan seconded the motion and all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye.

Adjournment:

At 6:32 p.m., *Chairman Hiland made a motion to adjourn, Selectman Ferris seconded the motion and all were in favor(3-0-0).*

Respectfully Submitted,

Kathleen Golding
Town Administrator