

# **DRAFT MEETING MINUTES ALBANY CONSERVATION COMMISSION**

**Tuesday, October 2nd, 2018. 6:00 pm**

**Members present: Cathy Ryan, Cort Hansen, Sean Wadsworth, Absent: Mike Stewart, Paul Brown – Alternate, Austen Bernier - Alternate**

Cathy called the meeting to order at 6:13 pm. She noted that with only 3 members present there was still a quorum present in order to conduct a meeting.

Under new business Cathy began with the discussion to approve the minutes for the 9/4/18 meeting. Sean made the motion to approve the minutes as amended was made and with a second from Cort the minutes for the 9/4/18 meeting were approved 3-0.

Cathy noted that Austen Bernier has resigned his position from the Commission effective 9/27/18 due to his move to New Mexico for the winter. The Commission discussed a replacement for Austen. Cort mentioned that Kevin Tilton had indicated an interest in being involved with the Commission and Kevin's work for HEB Engineering which involved the extensive survey work on the Town Forest property done prior to the purchase by the Town. Cort made a motion to forward Kevin's name to the BOS for their acknowledgement, Cathy seconded the motion and with a vote the motion was approved 3-0. Cort said he would contact Kevin to tell him of his nomination.

Cort said that Dog Waste signs and Dog Exclusion Zone signs were now posted at the two trail head locations and around the agricultural zones in the field area.

Sean said he is waiting on a scheduled meeting date of the Cemetery Committee for an opportunity to discuss the 'green burial' process.

Sean said that he has searched the Conservation Commission file cabinet for water resource management studies and found that there were two plans on file. The first was a Water Resource and Management Program Plan done by the NCC in August 1991. The second was the USVLT Water Resource Inventory done in May 2011 which was a comprehensive inventory of the water resources in the Upper Saco River watershed. Sean said he would review those studies.

Cort reminded the Commission of the NHACC November meeting, which is the annual meeting for that organization which Albany is a member.

Cathy reminded members of the Albany EOP meeting for Tuesday 10/23/18 from 5-7 pm.

Cort noted that Mike had volunteered to remove trash furniture that had been dumped at the Crossover trailhead on the Kanc. There was a dump fee for disposal which Mike should be reimbursed for. Cathy will inform the BOS.

Cort plans on planting the remaining sign posts at multiple locations around the Forest. Rob Nadler has volunteered his tractor to assist digging post holes in the rock soils at the entrance to the fields and at the Crossover trailhead.

The next ACC meeting is scheduled for Tuesday, 11/6/18 at 6:00 pm.

With no further business to address and with no public comments a motion to adjourn was made by Sean and with a second from Cathy the vote was 3-0, and the meeting adjourned at 6:37 pm.

Cort Hansen, Conservation Commission Secretary.

Cathy explained that the purpose for the meeting was to review and approve the letter Cort had drafted at the request of HEB Engineers. They were looking for a recommendation on their survey work for the Town Forest project to be sent to the Milan Conservation Commission. Copies of the letter were sent to members for prior review. Cort said the letter simply explained that the work involved research and boundary survey work on all the parcels involved in the purchase of the Town Forest property and it was a very involved process. The letter notes that the Conservation Commission was pleased with their service and work. A short conversation followed that detailed some of the work involved with the survey which had been contracted by the Trust for Public Land and Cort noted that all the maps on the CC bulletin board in the meeting room are HEB product. Sean noted that he had no experience with the HEB work since it preceded his term on the Conservation Commission but he would trust the other member's opinion on that matter. Cort had circulated 2 draft versions of the letter, one from him as a member of the CC, and one from Cathy as CC Chair. He suggested that since a meeting was required to endorse the letter that perhaps the letter from the Chair was most appropriate to use.

With no further discussion Cathy asked for a motion to approve the letter. Sean made a motion to approve the letter and Cort seconded the motion, a vote was taken and the motion was approved 3-0. Cort said that he would send a copy to Kathy Golding to print to town stationary for mailing.

With no further business to address and with no public comments a motion to adjourn was made and with a second a vote taken. With a 3-0 vote the meeting adjourned at 5:07 pm.

Cort Hansen, Conservation Commission Secretary.