



Town of Albany, NH
Planning Board Monthly Meeting
Monday April 8th, 2019

Call to Order: 7:04 pm by Chair Taylor

Present: Chair Tara Taylor, Vice Chair Adrian Simons, Rick Hiland, Peter Carboni, Sean Wadsworth, Alternate Morris West

Rick Hiland made a motion to approve the March 11, 2019 minutes. Peter Carboni seconded the motion. The motion passed 4-0-1.

New Business: Chair Taylor brought up the term of service for Town officers. Peter Carboni accepted for 3 more years. Rick Hiland nominated Tara Taylor to be Chair. Adrian Simons seconded. The motion carried 4-0-1. Rick Hiland nominated Adrian Simons to be Vice Chair. Peter Carboni seconded. The motion carried 4-0-1. Rick Hiland nominated Sean Wadsworth to continue as secretary. Peter Carboni seconded. The motion carried 4-0-1.

Tom Mason: Lakes Region Water Company, Moultonborough NH. Recently purchased Wildwood water system. Pump station needs to be rebuilt. Would like to site it next to existing location, with new pumps and systems, then tear down/remove the old pump house. Lewis Engineering doing the design. Building will be less than 1200 sqft. Chair Taylor recommended that the new water system building should go through building permitting (Peter Carboni). The planning board advised to read through and follow town ordinances regarding lighting, setbacks, etc...

Mr Mason will submit a copy of the easement, with location on the Town Tax Map

Map 7 Lot 56

Training and Seminars: Chair Taylor is attending the NHMA Apr 10th Rochester

Rick Hiland is attending the NHMA May 21st Sugar Hill

Rick Hiland is attending NHMA road workshop on April 26th



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Chair Taylor brought up the need to address Driveway Permit Regulations

4.C. Chair Taylor proposed increasing the distance from 25' to a street corner to 100'. Discussion was in favor of keeping the distance as is at 25' to a street corner.

Correct Driveway Permit Regulations were sent to Town Clerk for updating/posting on Town website.

Application for Driveway Permit, was reviewed as well.

Driveway Regulations should mirror Town of Albany Street Standards. Amended July 9, 1989. Rick Hiland stated the HEB will be reviewing and updating the Town of Albany Street Standards.

Chair Taylor read from the minutes of December 8, 2010. Albany Planning Board delegated authority of Issuance, Regulation and Enforcement, and delegation of a permitting agent regarding Driveway Permits to the Select Board

Rick will review the folder of Driveway Permits from the Select Board office, to determine how many were received over the past year, and how they are being handled. Chair Taylor stated that a copy of each Application for Driveway Permit should have a copy sent to the Planning Board.

Morris West suggested that Driveway Permitting should be tied Building Permitting

Rick discussed the Select Board draft of rules and procedure for enforcement/complaint process. This would create a paper trail, and legal document for enforcement and complaints.

Discussion regarding lighting at Coleman Rental and Supply. Letter should be written and sent citing the SPR and the violation, requesting that it be remedied. The chair will contact Burr Phillips for a copy of Coleman's revised lighting plan.

Correspondence:

Old Business:

Other Business:

Public Comment:

Adjournment:

Adrian Simons made a motion to adjourn. Peter Carboni seconded the motion. All were in favor 5-0. The meeting adjourned at 9:04 pm.

Next meeting to be held on May 13, 2019 at 7pm

Respectfully submitted,

Sean Wadsworth – Secretary