

Town of Albany, New Hampshire
Planning Board Monthly Work Session - Approved
Monday April 27, 2015 7:00 P.M.

Next Monthly Meeting Monday, May 11, 2015 7:00 P.M.

These minutes were prepared by the recording secretary as a reasonable summary of the essential content of the meeting, not as a transcription. These minutes have not yet been approved by the members of the Planning Board and should be read at your own risk for misinterpretation.

The Planning Board Work Session was held at the Albany Town Hall.

Present: Chairperson Leah Valladares, Vice Chairperson Tara Taylor, Peter Carboni, Rick Hiland, Alternate; Joe Ferris, Alternate; Theresa Ann Gallagher, Recording Secretary

Absent: Adrian Simons, Selectmen Representative Kelly Robitaille

Chairperson Leah Valladares called the Planning Board Work Session to order at 7:01 P.M.

Approval of the Agenda: Chairperson Leah Valladares asked for a motion to approve the proposed agenda for the April 27, 2015 work session; Tara Taylor made a motion; Peter Carboni seconded. All in favor.

Procedure for approving the agenda for work sessions will be tabled until the next monthly meeting.

The Board worked on revising the Preliminary Consultation Form and finalized it.

A letter dated April 15, 2015 from the State of NH Department of Safety and DMV for the Planning Board was received at this meeting. The Board briefly discussed the contents of the letter regarding an application from Albany Auto Tire & Transmission for a retail dealer license. Discussion was tabled for the next monthly Board meeting. Leah Valladares will contact the business to gather more details and information.

The Planning Board worked on updating the Site Plan Review regulations. A sample of regulations from the Office of Energy and Planning was used as a guide and the Site Plan Review regulations were discussed for updates in conjunction with the Zoning Ordinances and the Master Plan. The first discussion included going back to 1987 to find out what the residents of Albany voted on regarding the authority of the Planning Board. Leah Valladares will ask Kathy Vizard for the minutes from the Town Meeting of that year on March 10th. The regulations were adopted October 13th 1987. Change of Use definition will be worked on at future meetings.

Adjournment: Chairperson Leah Valladares asked for a motion to adjourn the Planning Board Work Session at 8:33 P.M. A motion was made by Tara Taylor; seconded by Peter Carboni. Passed unanimously.

Respectfully submitted,

Theresa Ann Gallagher

Recording Secretary