

Town of Albany, New Hampshire
Planning Board Special Meeting - Approved
Monday, December 15, 2014 6:30 P.M.

Next Monthly Meeting Monday, January 12, 2015 7:00 P.M.

The Planning Board Special Meeting was held at the Albany Town Hall.

Present: Acting Chairperson Tara Taylor, Adrian Simons, Leah Valladares, Joe Ferris. Alternate; Rick Hiland, Alternate; Peter Carboni, CEO; Selectmen Representative Kelly Robitaille, Theresa Ann Gallagher, Recording Secretary

Absent: David Maudsley, Technical Advisor

Also Attending: Mike Helmers, Steve Knox, Sara Young Knox

Acting Chairperson Tara Taylor called the Planning Board Meeting to order at 6:30 P.M. She announced that the purpose of the special meeting was to have Mike Helmers present options for purchasing equipment to use in digitizing the Planning Board records.

Mike Helmers discussed the advantages, disadvantages, reputation, capability, compatibility and pricing of flat screen TV's, laptops, and software and hardware for the Planning Board to purchase. The goal is to get the best equipment for the lowest price. After discussion the decision was to purchase:

50" Flat Screen – VIZIO E500i-B1	\$ 499.00
Laptop - Dell	599.00
Software - Acrobat 9	99.00
Microsoft Office	144.99
Hardware – Cheetah Mounts	28.69
Gold Cable	12.00
Total Price	\$1,382.68 including shipping total up to \$1,500 at the most

Kelly Robitaille made a motion to purchase the approved items chosen by the Planning Board and listed above, keeping it under \$1,500; seconded by Peter Carboni. All in favor.

Mike Helmers suggested the Planning Board put money into the budget for a black and white laser printer. Also, a CD drive can be purchased for about \$100 to back up information. Rick Hiland will purchase the items listed above and will give his receipts to Kathy Vizard for reimbursement.

Adjournment: Acting Chairperson Tara Taylor asked for a motion to adjourn the Planning Board Special Meeting at 6:53 P.M. Adrian Simons made the motion; seconded by Rick Hiland. Passed unanimously.

Respectfully submitted,

Theresa Ann Gallagher

Recording Secretary