

Town of Albany, New Hampshire
Planning Board Monthly Meeting
Monday January 11, 2016 7:00 P.M.
Approved 02/08/2016

Next Work Session Meeting Monday, January 25, 2016 7:00 P.M.

These minutes were prepared by the recording secretary as a reasonable summary of the essential content of the meeting, not as a transcription.

Chair Valladares called the Planning Board Monthly Meeting to order at 7:00 P.M.

Present: Chairperson Leah Valladares, Vice Chairperson Tara Taylor, Adrian Simons, Joe Ferris, Rick Hiland, Board of Selectmen Representative Kelly Robitaille, Theresa Ann Gallagher, Recording Secretary

Excused: Peter Carboni

Also attending: Steve Knox, Sara Young Knox

Approval of the Minutes:

Chair Valladares asked for a motion to approve the minutes of the November 23 2015 work session meeting. Vice Chair Taylor made the motion; Mr. Ferris seconded. Chair Valladares asked for discussion and comments, and noted that she and Mr. Hiland had some corrections; Chair Valladares reviewed the suggested changes and shared them with the Board. The attendance and motions were corrected, as well as indicating that Mr. Ferris arrived late. Mr. Hiland made the motion to amend the minutes with all the corrections from discussion; seconded by Mr. Ferris. Chair Valladares called for a vote to amend the minutes. Motion to amend passed (4-0-2 abstaining). Chair Valladares called for a vote to accept the minutes as amended (4-0-2 abstaining).

Chair Valladares asked for a motion to approve the minutes of the December 14, 2015 monthly meeting. Vice Chair Taylor made the motion: Mr. Ferris seconded. In discussion, Chair Valladares reviewed some suggested corrections with discussion from the Board. Vice Chair Taylor and Mr. Hiland discussed some content of the waivers, and noted it was a "minor subdivision" and should be noted in the minutes; also change "hardship" to "unnecessary financial burden". Vice Chair Taylor made a motion to amend-the minutes of the December 14, 2015 monthly meeting; Mr. Hiland seconded. Motion passed unanimously. (7-0) Chair Valladares called for a vote to approve the minutes as amended. Motion passed unanimously (7-0).

Selectmen's Report:

Selectman Robitaille will be scheduling a meeting with our NH State Senator and the three NH State Representatives to discuss Legislation coming before the NH House of Representatives. There are a few bills that will be presented that would benefit the Town of Albany if passed. After further discussion Selectman Robitaille agreed to work on setting a date to meet with the State Representatives and encouraged all who are interested to attend.

Selectman Robitaille advised there was an inquiry regarding when the 2014 Master Plan would be available on the Town's website. There was further discussion regarding the Master Plan and if it had been reviewed to by the Town Attorney, it was agreed that it did not need to be. The Town Clerk has a copy of the certified (signed) 2014 Master Plan for the public to view. Mr. Hiland will like to review the two copies of the 2014 Master Plan,

and will let the Chairperson know whether there were any changes made or not, and Chair Valladares will let the Town Clerk know if the Master Plan is complete or not.

Correspondence:

Chair Valladares received an e-mail from Secretary Gallagher stating that she is resigning due to needing more time to dedicate to a project on her home. The Planning Board thanked Theresa Gallagher for all her work over the past five years. *Chair Valladares asked for a motion to accept Secretary Gallagher’s resignation. Mr. Hiland made the motion to accept Secretary Gallagher’s resignation with regret; Mr. Ferris seconded. Chair Valladares called for a vote to accept Secretary Gallagher’s resignation. Passed unanimously (7-0)*

New Business:

Chair Valladares reminded the Planning Board that the Hazard Mitigation meeting will take place on Thursday, January 14th at 6:00 P.M at the Town Hall.

Chair Valladares discussed the draft copy of the Planning Board’s Report for the Town’s 2016 Annual Report. Board members reviewed it and discussed additions and revisions to finalize it.

The Board reviewed and discussed the 2015 Budget verses actual expenses for 2015, then continued to discuss their recommendations for 2016. The following are the 2016 recommendations to be given to the Select Board;

Members Attendance	\$5,500.00
Technical Consultant	\$1,000.00
Recording Secretary	\$3,500.00
Soc. Sec/Medicare	\$300.00
Advertising	\$350.00
Manuals & Resource Materials	\$250.00
Operating Expenses: Legal	\$2,500.00
Operating Expenses: Travel	\$200.00
Operating Expenses: Other	\$1,500.00
Seminars & Lectures	\$750.00
Total Recommended Budget	\$15,850.00

The board discussed the 2016 meeting schedule and reviewed their terms. Chair Valladares will review the files and see who is up for reappointment.

CIP was discussed. The Subcommittee agreed to meet after the Selectmen’s meeting on January 20th at 5:00 P.M. It will be posted at the Town Hall. Mr. Hiland agreed to chair the meeting; Chair Valladares will be the recording secretary.

Public Comment: None

Adjournment: *Chair Valladares asked for a motion to adjourn the Planning Board Monthly Meeting at 9:00 P.M. Mr. Ferris made the motion; seconded by Vice Chair Taylor. Motion passed unanimously (7-0).*

Respectfully submitted,

Theresa Ann Gallagher
Recording Secretary