

Town of Albany, New Hampshire
Planning Board Monthly Meeting
Monday May 9, 2016 7:00 P.M.

Approved as written June 13, 2016

Next Work Session Meeting Monday, May 23, 2016 7:00 P.M.

These minutes were prepared by the recording secretary as a reasonable summary of the essential content of the meeting, not as a transcription.

The meeting was called to order at 7:00 P.M.

Present: Leah Valladares- Chair, Kelly Robitaille- Vice Chair, Rick Hiland- Select Board Rep, Adrian Simons and Dan Sdankus.

Absent: Peter Carboni

Also Present: Steve Knox

Approval of Minutes

A motion was made by Kelly Robitaille, seconded by Adrian Simons to approve the minutes of the April 25, 2016 monthly meeting. Discussion. Leah Valladares moves to amend the minutes to combine the monthly meeting and work session drafts into one document entitled Monthly Meeting/Work Session. Kelly Robitaille moves to adopt the amendments as discussed and approve the minutes as amended. Adrian Simons seconds. Motion passed unanimously (5-0).

Selectmen's Report

- Rick Hiland gives a reminder of the meeting scheduled for all Town of Albany Boards with the Selectmen on May 18 at 6 pm.

Discussion of Correspondence

- NH Municipal Association is holding a conference in Ossipee entitled Complete Streets on June 17.

New Business

- New information and guidance is available regarding the new law regarding Accessory Dwelling Units. Links from the Office of Energy and Planning site will be distributed.

Old Business

- Deadline for return of the updated application and fees from D. Hatch Rev Trust is May 20, 2016 if the Public Hearing is to be held June 13 at the monthly meeting.
- The Site Plan Review Checklist is reviewed and updated as needed for agreement with the updated regulations.

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- Site Plan Review Regulations are to be updated to include statement of requirement for vicinity map under (c) and owner, developer and/or applicant under (d).

- Site Plan Review Regulations are to be amended to add the Checklist as Appendix B.

Other Business - none

*A motion was made by Adrian Simons, seconded by Kelly Robitaille to adjourn at 8:25 pm.
Motion passed unanimously (5-0).*

Respectfully Submitted,

Nancy Cole
Secretary