

Minutes

Albany NH Selectmen's Meeting

August 14, 2013

At 4:26 p.m., the Selectmen's meeting was called to order. In attendance were Jack Rose and Kelly Robitaille. Also present were Rob Nadler, June Johnson, Lee Grant and Joe Ferris. The following business was conducted.

Regular Business:

- Reviewed & approved August 7 minutes-Jack made a motion to approve the minutes as submitted, Kelly seconded the motion and all were in favor.
- Signed checks totaling \$3,538.35.
- Reviewed e-mail from Sara Young-Knox and Paul Sanderson (Local Government Center) regarding the Right to Know Law RSA 91:A-3
- Accepted resignation letter from Sara Young-Knox - Jack made a motion to accept Sara's resignation from the Board of Selectmen, Kelly seconded the motion and all were in favor. Rob Nadler added it was too bad she had to end her term early.
- Discussed Selectmen appointment-see below
- Reviewed draft ordinance for adoption-discuss public hearing date and time-see below
- Reviewed municipal budget-Jack made a motion to accept the budget as submitted, Kelly seconded the motion and all were in favor.
- Town Administrator Report-see below

Selectman appointment:

Jack announced the opening of the position of Selectman noting this appointment will be in effect until next town election at which time, someone will be elected to complete Sara Young-Knox's term, which ends in March 2015. Jack nominated Rob Nadler for the Selectmen position, Kelly seconded the nomination. Rob told the Selectmen he wanted to be sure the Board has thought the nomination through. Jack said according to legal counsel the remaining two Board members are to appoint a successor to the Board. Jack asked for any other nominations from the floor. With no other nominations, Jack closed the nominations. Jack then asked Rob if he was willing to accept the position. Rob replied as long as it does not conflict with his position on the Conservation Commission. Jack said according to legal counsel it does not. Rob accepted the nomination. Jack said the meetings will continue every Wednesday at 4:30. Rob agreed that would be fine with him.

With Sara's resignation from the Board also leaves her position on the Planning Board open. Jack will consider taking the position which meets the fourth Wednesday of each month until the Master Plan is complete.

New Ordinance:

Rob reported visitors to the town forest have been camping there and are having campfires. An ordinance must be adopted in order to deter the activity and so the Sheriff's Deputies may enforce it with fines if necessary. The Selectmen may pass this ordinance after holding a public hearing. The wording of the ordinance will be as follows:

Town of Albany
Ordinance
Pursuant to NH RSA 41:11-a
No overnight camping or fires allowed on town property
Violators subject to \$250 fine

Jack made a motion to hold a public hearing on the proposed ordinance next Wednesday, August 21, at 4:30 p.m., Kelly seconded the motion and all were in favor.

Town Administrator Report:

Kathy has contacted two of the three property owners whose property has been taken by the town through a Tax Collector's deed. Edward Guppy told Kathy he will write a letter of his intentions to repurchase the property and set up a payment plan in order to do so.

Joseph Boucher will be in on Friday morning in order to pay off the full amount of the taxes owed in addition to penalties and interest.

The third property owned by Susan Bruce will be contacted via mail as she recently moved and Kathy has just obtained her new address.

Kathy received a phone message and an e-mail regarding "Our Favorite Things." Apparently there are numerous signs on the property that have not been approved nor are within Albany's sign ordinance. A letter of violation will be drafted for approval by the Selectmen.

The process of setting up online payments for property taxes has begun. Taxpayers will be able to pay for their property taxes online this year. If a property owner chooses to pay in this manner, a small convenience fee will be

added on to cover the fees a bank charges in order to use the electronic means of payment.

Miscellaneous:

Jack met Ed Foley, from the Albany VFW, on Sunday. Ed reported the painting of the municipal signs should be completed shortly. He is hoping to have it finished within the next few weeks.

Rob suggested that Sara be sent a letter of gratitude for her service to the town and have it read into next week's minutes. Jack and Kelly agreed.

Kelly said he thinks Albany's ordinances should be tightened up and in addition to the building permit application, a written statement of what is to be done to the topography of the property should be required.

Kelly feels this is important adding the Planning Board should be involved as well as Code Enforcement Officer, Peter Carboni. Jack replied Peter is involved as he is also on the Planning Board. Kelly said a lot of responsibility is put onto Peter as he is liable for the approvals of building permits. Jack said that is why he suggested Peter be equipped with a camera to take before and after pictures to have something to reference.

Kelly feels it should be known exactly what is to be done beforehand and more information should be required on the application. If obtaining all of this information is to be put onto Peter, it is a lot to ask of him. Jack said typically if a new house is being built a set of plans is usually submitted so it can be seen what is exactly being done to the land. Kelly suggested this is something to think of for the future.

Kathy suggested there be a work session to amend the ordinances and the building permit application. The work session should involve the Planning Board, the Selectmen and Peter Carboni. The Planning Board may amend the ordinances after a public hearing and not necessarily through a town meeting vote.

At 4:45 p.m., Jack made a motion to adjourn, Kelly seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Town Administrator

DRAFT