

Minutes must be kept of all public meetings and must be available to the public upon request not more than five business days after the public meeting. A business day means the hours of 8 am to 5 pm on Monday through Friday, excluding national and state holidays. The minimum content of meeting minutes includes: (1) names of members present; (2) other people participating (it is not necessary to list everyone present, however); (3) a brief summary of subject matter discussed; and (4) any final decisions reached or action taken. There is no legal requirement to accept or approve the minutes. Even if minutes have not yet been approved, they still must be made available not more than five business days after the public meeting. When the five business day deadline is reached before the minutes are approved, they can be made available to the public with a notation that they are a draft version.

Taken from “*Knowing the Territory*,” a publication from the New Hampshire Municipal Association.

Selectmen’s Meeting
Minutes
Albany NH Selectmen’s Meeting
March 2, 2016 4:00 p.m.

Members present: Kelly Robitaille, Cathy Ryan and Rob Nadler
Public: Ed Alkalay, Dorothy Solomon, Steve Knox and Rick Hiland

Call to Order: Chairman Robitaille called the meeting to order at 4:00 p.m.

Pledge of Allegiance:

Review & approve minutes: Selectman Nadler made a motion to approve the minutes as submitted, Chairman Robitaille seconded the motion and all were in favor.

New Business:

- **Approval of consent file:** Selectman Nadler made a motion to approve the consent file as submitted, Chairman Robitaille seconded the motion and all were in favor.

Signed checks	\$9,899.77
Approved one building permit	
Approved one veteran credit	

Road Agent, Curtis Coleman will be posting the town roads as of Friday, March 4. Vehicles exceeding six tons are prohibited from using town roads until further notice.

A representative from Senator Ayotte’s office will hold office hours here on Thursday, March 25 from 1:00 p.m.-2:00 p.m.

A quote for property liability insurance was received from Primex It is over \$1,000 cheaper than our premium with Property Liability Trust. We are still waiting for a quote from Davis Towle Insurance.

Old Business: None

Other Business: Selectman Nadler reported the North Country Council has appointed a new director.

Selectman Ryan is putting together a short powerpoint for presentation at the town meeting. She would like to inform citizens that taxes will be going up this year and the town will need more money than has been collected, as the town is collecting taxes based on 2015 budget. The town could have a cash shortage and the Selectmen may choose to take a tax anticipation note in order to pay the bills. Selectman Ryan added she would like to inform the citizens that the Board is researching biannual taxing. They will be doing their homework to see what is cheaper or best for the town. It may be a convenience for some people to be billed biannually. Chairman Robitaille was interested to figure out how much interest the town will have to pay and how long the loan would have to be taken for. Selectman Ryan figures the September school district payment could be in jeopardy and the Selectmen should look at the numbers month by month to decide when the trigger will be pulled. She would like to tell the citizens so they may plan for the increase.

Selectman Nadler offered to speak at town meeting on article #19, voting if the town will keep tax deeded property at 2008 Passaconaway Rd. He will also speak to the Blue Loon ridership numbers.

Chairman Robitaille will speak on article #7 regarding the video cameras and service.

Selectman Ryan will speak on recreation and library. Recreation cost is based on Albany's assessed value in proportion to Conway's. Albany is responsible for that proportion of the recreation budget. Chairman Robitaille didn't know how many Albany children used the recreation center and how many children enroll in numerous recreation programs. He will call the Conway Town Manager for those numbers. He felt the opportunity to use the recreation center was great.

Correspondence: 1 e-mail regarding HB 1179

Ed Alkalay (Moderator): 4:15 p.m.

Ed discussed town meeting with the Selectmen and wanted to know if they saw any issues. Ed will be keeping people on point this year and not allow the discussions to go on a tangent. He feels it is important to allow people to speak so they may have their say. The rules will remain the same.

Chairman Robitaille talked about article #7, voting on the video cameras. Last year the citizens charged the Board with finding information and numbers. That is what they did. This article's funding is on the high side. It is the maximum amount needed if the town would like to install three cameras in the building. There is no charge for the first camera, but the second and third would be \$700-\$900 each. Additionally, it is \$3,000 for the annual cost for service of videoing live stream and archiving the videos. It will be up to the town how much they want to spend if any at all. Ed asked if there were any issues and who voted against the article. Selectman Nadler replied he opposed it because he feels the cost should be offset by some other revenue such as the Time Warner franchise fees that go towards Valley Vision. The recurring cost is of concern. Chairman Robitaille said it is up to the town. He recommends the article at the high number to let the people decide but doesn't necessarily recommend doing it. His concern is, how many people will use the service. Selectman Nadler said some people won't serve on Boards because of the video. It is intimidating. Ed said it is a way for those who cannot make a meeting to still be involved. Chairman Robitaille said they were asked to gather the information and that is what they have done.

Chairman Robitaille spoke about article #16, funding Valley Vision. The town is only required to pay Valley Vision what it receives from the Time Warner franchise fees. He may reduce that article to match the amount the town receives. The Town Administrator reminded Chairman Robitaille that the article is written that the town will pay the amount of the Time Warner franchise fees from 2016 and we do not know what that amount will be.

The Board discussed article #19, voting to keep the tax deeded property at 2008 Passaconaway Rd. Chairman Robitaille feels the argument could be for the town to sell it and put it back on the tax rolls. The Board has a few ideas for the property that could generate some revenue. Chairman Robitaille does not want to rush into this. He would like to hold onto the property and let the town decide down the line what will happen to the property. The town's attorney suggested putting ideas into the article but they are just ideas.

Chairman Robitaille told Ed that Selectman Ryan would like to put on a short presentation on biannual taxation and asked when should she do it. Ed replied under the last article, "any other business." Chairman Robitaille told Ed it would be up to the Selectmen to change to biannual taxing but they

want to inform the citizens. Selectman Ryan said the general consensus is citizens like it. The first year is tough but after that it works out well. Ed liked the idea of it. Selectman Ryan said it would help the town's cash flow. Selectman Nadler would like to compare the cost of biannual taxing and interest on a tax anticipation note.

Public Comment:

Steve Knox told Ed that Superintendent Kevin Richard is going to try to give a presentation on how Albany's school bill is formulated. There's more to it than just student population.

Steve Knox asked Ed if he would accept an amendment to article #19, voting to keep tax deeded property at 2008 Passaconaway Rd., subdividing four acres of the land to include the house and barn and to sell it. Ed said he would accept an amendment as long as it is related to the article. Selectman Nadler told Steve it could be more expensive to subdivide and sell that. The Board was not ready to make that decision. Ed will speak with NH Municipal Association's legal department to see if the amendment should be allowed.

Selectman Nadler thought the question to ask was, when does the former owner's right to repurchase end? Steve Knox said the town can and has sent a letter to the former owner informing him of his rights and he then has 30 days in which to reply to such letter informing of his intent. After that the former owner has 15 days in which to pay all back taxes, interest and penalties. Selectman Nadler replied at that time, the Board wanted him to repurchase his property. Chairman Robitaille asked what the hurry is. If the former owner pays his taxes, he gets his property back, if he doesn't then the town gets the property. He doesn't want to rush this.

The Board discussed the secret ballot process and a way it could be expedited.

Rick Hiland did not see the rush for putting the tax deeded property on the warrant. Selectman Nadler said it should be a step by step process with as little cost as possible. The Board wants to manage it as an asset. Selectman Ryan added there has been pressure from citizens to get it on the warrant. Selectman Nadler wants to put it before the town once and for all. Chairman Robitaille said if the town keeps it, we keep it, but why put all kinds of research and time into a plan when the former owner can still come in and pay to repurchase it.

Chairman Robitaille went over the budget again and said he may amend the interest/fees on TANS line to cover the application cost and interest the town

may have to pay this year. The Board discussed the timeline of when the town may have to borrow from a bank and how long of a period.

Adjournment:

At 5:05 p.m., Selectman Nadler made a motion to adjourn, Chairman Robitaille seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Town Administrator