

Minutes must be kept of all public meetings and must be available to the public upon request not more than five business days after the public meeting. A business day means the hours of 8 am to 5 pm on Monday through Friday, excluding national and state holidays. The minimum content of meeting minutes includes: (1) names of members present; (2) other people participating (it is not necessary to list everyone present, however); (3) a brief summary of subject matter discussed; and (4) any final decisions reached or action taken. There is no legal requirement to accept or approve the minutes. Even if minutes have not yet been approved, they still must be made available not more than five business days after the public meeting. When the five business day deadline is reached before the minutes are approved, they can be made available to the public with a notation that they are a draft version.

Taken from "*Knowing the Territory*," a publication from the New Hampshire Municipal Association.

## **Minutes**

### **Albany NH Selectmen's Meeting**

**October 14, 2015 4:00 p.m.**

At 4:05 p.m., the Selectmen's meeting was called to order. In attendance were Kelly Robitaille, Jack Rose and Cathy Ryan. Also present were Lee Grant, June Johnson, Dorothy Solomon, Steve Knox and Rick Hiland. The following business was conducted.

#### **Regular Business:**

- Pledge of Allegiance
- Reviewed & approved October 7 minutes-Selectman Rose made a motion to approve the minutes as submitted, Selectman Ryan seconded the motion and all were in favor.
- Signed checks totaling \$5,301.80.

#### **New Business:**

The Board reviewed and approved the quarterly employment security report.  
The Board reviewed and approved the quarterly payroll report.  
The Board reviewed and approved one septic design.

#### **Old Business:**

Town Counsel has not finished reviewing the personnel policy. Chairman Robitaille would like to wait for their review before passing the policy.

**Cindy Kudlik (NH Community Rights Network (NHCRN)):**

Pete Martin joined Cindy to discuss their proposed warrant article regarding the enactment of local laws to protect the health, safety and welfare of the people, their community and natural environment, which local laws shall not be subject to preemption by state, federal or international law, provided such local laws do not restrict or weaken the fundamental rights of the people, communities or nature recognized under state, federal, or international law.

Peter and Cindy say that corporations have more power than citizens and we cannot say no to harmful projects. They would like to be able to stop dangerous projects. Communities can be threatened by legal procedures because they want to say no. This is a positive way to return power to the people. They discussed many examples of corporations executing projects even though communities were strongly opposed. Chairman Robitaille was concerned this authority could possibly be used in a negative manner such as restricting hunting or gun ownership. Peter replied the wording is carefully written with specific terms. It is making sure you can still use the rights the constitution says you have. The Board will take the proposed warrant article into consideration.

**Selectmen's Reports:**

Selectman Rose did not have the opportunity to pursue Northway Bank this week. Selectman Ryan approached Citizens Bank. They are interested in banking with Albany and will be back in touch.

Chairman Robitaille missed the Planning Board meeting and is having trouble attending the Monday night meetings. Rick Hiland told Chairman Robitaille according to the law, the Planning Board must have one Selectmen's representative as a member. Selectman Ryan suggested rotating Selectmen until Chairman Robitaille can return to full time attendance. She will attend the November 9<sup>th</sup> meeting. Selectman Rose can attend the work sessions for now. Steve Knox noted the law is clear and the two boards complement each other. Rick informed the Board there was talk of changing the meeting day back to Wednesdays.

The Town Administrator will be in conference on Wednesday, October 21 and Thursday, October 22. The office will be closed but the Selectmen will meet on Wednesday.

**Public Comment:**

Steve Knox had a conversation with Northway Bank regarding tax anticipation note vs. a line of credit and the opinion was along the same lines as the Board had discussed previously. It could be advantageous to go to tax billing twice a year. Selectman Ryan said it would need a marketing pitch to put before the voters at town meeting.

Chairman Robitaille likes the idea of a line of credit to have as a safety net. Biannual taxing will require more information. It requires more time and work on the Tax Collector's behalf. We should put it before the people to decide.

Rick Hiland noted that a tax anticipation note requires a town vote which Selectmen have, but a line of credit may require approval also. The Selectmen may wish to look into the legalities of it.

Lee Grant asked if anyone had researched the Community Rights Network. Chairman Robitaille did a little research and did not want to offend anyone but the group is spread out on many areas. Rick Hiland added it sounded good on the surface but felt it is a back door for sustainable development. Selectman Rose said it could leave us susceptible. Rick would like to know which towns are for it and against it.

At 5:07 p.m., Selectman Rose made a motion to adjourn, Selectman Ryan seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard  
Town Administrator

KR\_\_\_\_\_

JR\_\_\_\_\_

CR\_\_\_\_\_