



Town of Albany, NH
Planning Board Monthly Meeting
July 13th, 2020

Call to Order: Chair Taylor called the meeting to order at 7:01

Chair Taylor read the Town of Albany Checklist to ensure meetings are compliant with the Right-To-Know law during the NH State of Emergency Declaration

Attendance (Roll call):

Physically Present: Tara Taylor (Chair), Sean Wadsworth (Vice Chair), Peter Carboni, Adrian Simons

Present by Phone: Joe Ferris (Select Board Rep), Morris West (Alternate), Barry Packard (Barry's Tree Service)

Excused:

Joe Ferris made a motion to approve the agenda for July 13, 2020. Adrian Simons seconded.

Adrian Simons made a motion to table the May 11th, 2020 minutes until the next meeting. Peter Carboni Seconded. By roll call vote the motion carried 5-0-0.

Adrian Simons made a motion to approve the June 8th 2020 minutes. Peter Carboni seconded. By roll call vote, the motion carried 4-1-0, with Joe Ferris abstaining.

Preliminary Consultation for Site Plan Review with Barry Packard - Barry's Tree Service Map 6, Lot 111.

Mr. Packard stated that he intends to build a 60x80 wood frame metal siding garage for sheltering trucks, cranes, tractors, and other equipment related to his tree service business. The garage would have a concrete slab with 4' high concrete knee wall. No floor drains. No water system. No septic/sewage. The garage would have electric, with a buried line from the utility poles on Rt 16. The garage will be a Lester building design.

Mr. Packard stated that employees would come on site and park their personal vehicles. Employees would then mobilize the tree service equipment to be driven from this property to remote jobsites. Basic maintenance and repair of equipment would happen on site in the garage. Barry stated that the approximate area where vehicles and equipment drive around on is 1 – 1.5 acre of dirt/gravel

Joe Ferris asked if this is one continuous lot. Tara stated that the lots were merged about a year ago. Tax map 6 Lot 109 was merged into Lot 111.

Tara Taylor read through the SPR, Review Procedure section VI. D. with Mr. Packard to discuss what needs to be presented to the APB for the SPR application.

Tara asked Barry that he submit the documents needed 2 weeks prior to the next APB meeting.

Sean Wadsworth said he had left a message with Kyle Hammond with KBLO Auto, inviting him to contact the APB by phone or email, and that there has been no response.



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Chair Taylor asked Joe Ferris to request that the Select Board create a protocol to be able to have Planning Board meetings in the Great Room, to allow for proper social distancing, with Board members and possibly the public. Joe stated that this is actively on the agenda for Select Board meetings.

Sean stated that the ACC is continuing to work on the GWPO reading through and learning the language of the model ordinance.

Tara stated that the Street Standards as adopted were not needing further review.

Driveway Permits discussion: Peter suggested that the road agent should review the driveway after it is completed to verify that it meets the standards. Tara suggested that a fee be added to the permit, to raise money to hire someone to go out and verify that driveways meet standards.

Building Permits discussion: Peter stated that guidance for when a building permit is required is unclear and difficult to assess. Peter stated that building permits have value for liability reasons. Tara asked board members to consider this discussion for next meeting.

Adrian made a motion to adjourn. Peter Carboni seconded. The motion carried 5-0-0. The meeting was adjourned at 8:43pm.

Next meeting to be held on August 10th 2020 at 7pm.

Respectfully submitted,

Sean Wadsworth – Secretary